

UPTON ST LEONARDS PARISH COUNCIL

Mr Roy Balgobin
Clerk to Upton St Leonards Parish Council
The Parish Office, The Village Hall, Bondend Road, Upton St Leonards, Gloucester GL4 8AG
Email: uslclerk@btinternet.com

**NOTICE OF
A COUNCIL MEETING**

Dear Councillor /Resident

I hereby give notice of a Council Meeting that will be held in the ***The Recreation Ground Pavilion on Monday 8th April 2024***

All Residents of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions To receive Public Questions (15 minutes maximum between 7.30 pm and 7.45 pm).

Dated: 2nd April 2024

Roy Balgobin

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Clerk to the Council

AGENDA

1. **Apologies** (To receive apologies for absence).
2. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)
3. **Approval of the Minutes of the Parish Council Meeting held on Monday 4th March 2024**
4. **To note the resignation of Cllr Roy Roberts.**
5.
 - a. **To receive a report from County Councillor.**
 - b. **To receive a report from the District Councillor.**
 - c. **To receive a report from the Council Chairman.**
 - d. **To receive a report from Coopers Edge Councillor.**

- e. To receive the Clerks Report.
- 6. To receive an update from the M5 Working Group and agree any actions.
- 7. To adopt a Parish Council Biodiversity Policy.
- 8. To approve the funding for the Clerks Assistant to undertake the Introduction to Local Council Administration (ILCA) at a cost of £120.00.
- 9. To receive the following reports
 - a. Allotments
 - b. Recreation Ground / Pavilion
 - c. Environment
 - i. Initiatives for Climate / Sustainability Measures.
 - d. Village Hall
- 10. Accounts.
 - a. To approve the Accounts for Payment as per the list circulated prior to the meeting.
 - b. To consider and approve a quotation to provide an updated Council Website and .gov.uk email accounts for Councillors and Staff.
 - c. To consider and approve a grant towards the Annual Show.
- 11. Date of the next meeting – Monday 13th May 2024 after the Annual Parish Meeting (Approx. 8pm) in the Recreation Ground Pavilion.