

UPTON ST LEONARDS PARISH COUNCIL

Mr Roy Balgobin  
**Clerk to Upton St Leonards Parish Council**  
The Parish Office, The Village Hall, Bondend Road, Upton St Leonards, Gloucester GL4 8AG  
Email: [uslclerk@btinternet.com](mailto:uslclerk@btinternet.com)

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**NOTICE OF  
A COUNCIL MEETING**

Dear Councillor /Resident

I hereby give notice of a Council Meeting that will be held in the ***The Coopers Edge Community Centre on Monday 4<sup>th</sup> March 2024***

**All Residents** of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

**Public Questions** To receive Public Questions (15 minutes maximum between 7.30 pm and 7.45 pm).

Dated: 27<sup>th</sup> February 2024

**Roy Balgobin**  
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Clerk to the Council

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**AGENDA**

1. **Apologies** (To receive apologies for absence).
2. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)
3. **Approval of the Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> February 2024**
4.
  - a. **To receive a report from County Councillor.**
  - b. **To receive a report from the District Councillor.**
  - c. **To receive a report from the Council Chairman.**
  - d. **To receive a report from Coopers Edge Councillor.**
  - e. **To receive the Clerks Report.**
5. **To receive an update from the M5 Working Group and agree any**

**actions.**

- 6. To approve a Parish Council Biodiversity Policy.**
- 7. To consider a request from the proprietors of the Village Shops for signage.**
- 8. To receive an update on the Coopers Edge Heritage Trail Interpretation Boards (Cllr David Hunt)**
- 9. To receive the following reports**
  - a. Allotments**
  - b. Recreation Ground / Pavilion**
  - c. Environment**
    - i. Initiatives for Climate / Sustainability Measures.**
  - d. Village Hall**
- 10. Accounts.**
  - a. To approve the Accounts for Payment as per the list circulated prior to the meeting.**
  - b. To confirm the appointment of Mr Ian Crowe FFA as the Councils internal auditor for the year ending 31<sup>st</sup> March 2024.**
- 11. Date of the next meeting – Monday 8<sup>th</sup> April 2024 at 7.30 pm held in the Recreation Ground Pavilion .**