

UPTON ST LEONARDS PARISH COUNCIL

Mr Roy Balgobin
Clerk to Upton St Leonards Parish Council
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NOTICE OF
THE ANNUAL PARISH COUNCIL MEETING

Dear Councillor,

I hereby give notice of the Annual Parish Council Meeting that will be held at the **UPTON ST LEONARDS PAVILION on Monday 15th May 2023 after the Annual Parish Meeting.**

All Residents of the Parish are welcome and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Dated: 9th May 2023

Roy Balgobin
Clerk to the Council

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **To appoint Chairman of Committees and Sub-Committees.**
 - a. **Recreation Committee.**
 - b. **Environment Committee.**
 - c. **Allotment Working Group.**
 - d. **Planning Committee.**
4. **Apologies** (To receive apologies for absence).
5. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)
6. **Approval of the Minutes of the Parish Council Meeting held on Monday 4th April 2022.**
7. **Accounts.**
 - a. **To approve the Accounts for Payment.**
 - b. **To consider paying an honorarium to the Pavilion Manager.**

- c. **To complete the Annual Governance Statement.**
- d. **To adopt the Accounts for the year ended 31 March 2023.**

8. Date of the next meeting – Monday 5th June 2023 at 7.30pm.