

**MINUTES OF A UPTON ST LEONARDS ANNUAL PARISH
COUNCIL MEETING HELD IN THE PAVILION ON
MONDAY 13th May 2024 AT 8.20 PM**

Present: Cllr Keith Pearson Chairman
Cllr Cliff Alderman
Cllr Jim Browne
Cllr David Hunt
Cllr Hilary Morris
Cllr Mary McLachlan
Cllr Matt Sergeant
Cllr Andrew Skelton

In Attendance: 4 Members of the Public

1. Election of Chairman

It was proposed by Cllr David Hunt and seconded by Cllr Jim Browne that **Cllr Keith Pearson be elected as Chairman**. This was agreed unanimously.

Cllr Keith Pearson thanked the Council and duly signed his acceptance of office.

2. Election of Vice Chairman

The Election of Vice Chair was deferred until the next Parish Council Meeting.

3. To consider and approve Co-options to the Council.

The Council unanimously agreed to the co-option of Cliff Alderman, Cllr Alderman duly signed his declaration of acceptance of office and joined the meeting.

4. To appoint Chairman of Committees and Sub-Committees.

- a. **Recreation Committee.** The Council unanimously agreed that **Cllr David Hunt** be appointed as Chairman.
- b. **Environment Committee.** The Council unanimously agreed that **Cllr Pete Wilson** be appointed as Chairman.
- c. **Allotment Working Group.** The Council unanimously agreed that **Cllr Mary McLachlan** be appointed as Chairman of the Working Group.
- d. **Planning Committee.** The Council agreed to defer the decision of Chairmanship to the next Planning Committee.

5. Apologies

The Council received apologies for absence from Cllrs Pete Wilson and County Cllr Sue Williams.

6. Declaration of Interest.

There were none.

7. Approval of the Minutes of the Parish Council Meeting held on Monday 8th April 2024.

The Minutes were accepted and duly signed as a true record.

8. Planning Application:

- a. S.24/0626/FUL - Change of use from agriculture to equine. Laying of all weather surface. Retention of steel container. (Retrospective). Field At Bondend Upton St Leonards.**

The Parish Council neither supports or objects to this planning application. As the proposal is in close proximity to the AONB the Council ask that an Ecological Impact Survey is undertaken and that close attention to potential water drainage issues are considered. Finally the Council has some reservations regarding the potential increase in traffic and parking, these concerns could be addressed if parking was accommodated within the farm area.

9. Accounts.

- a. To approve the Accounts for Payment.**

The following accounts were presented for payment:

Accounts for payment May 2024

Payee	Chq Number	Amount	Reason
P Macey	3325	£5.50	Allotments
Sever Signs Ltd	3326	£276.25	Village Signs
J Evans	3327	£40.00	Litter pick
SLCC	3328	£144.00	Tracy - ILCA Training
G Knight	3329	£270.00	Grass cut
Mowtech	3330	£360.00	Rec drainage
M J Boon Electrical Ltd	3331	£72.00	Pavilion
M Harvey	3332	£60.00	Bus Shelters
Painswick Beacon Conservation Group	3333	£102.00	Cud Hill - Cattle signs
Painswick Beacon Conservation Group	3334	£500.00	Cud Hill - cattle grazing
Notice Board Company (UK) Ltd.	3335	£789.10	Village Maint.
USL Village Show	3336	£450.00	Village Grant
USL Village Hall Rent	3337	£1,250.00	Office rental
A J Gallagher	3338	£2,725.18	Annual Insurance
T Slator	3339	£439.96	Salary & expenses
R Balgobin	3340	£1,081.64	Salary & expenses
HMRC	3341	£317.92	Salary
Severn Signs Ltd	3342	£140.37	Memorial Plaques
D Cridland	3343	£1,254.00	Recreation Ground
I Crowe	3344	£264.00	Auditor
Total		£3,068.85	

The Council unanimously approved the accounts for payment.

b. To consider paying an honorarium to the Pavilion Manager.

The Council unanimously agreed to a £350.00 honorarium.

c. To complete the Annual Governance Statement for year ended 31 March 2024.

The Council confirmed the Annual Governance statement and it was duly signed by the Chairman and Clerk.

d. To adopt the Accounts for the year ended 31 March 2024.

The Council unanimously agreed to adopt the accounts.

e. To nominate two Cllrs to add to the bank mandate.

The Council agreed to Cllr Andrew Skelton being added as an additional mandate holder with the second choice being deferred until the next meeting.

f. To consider a request for contribution from the Community Infrastructure Levy (CiL) from the Playgroup and Preschool.

The Council unanimously agreed to a one off grant payment of £1,200 as part payment to recent fencing works completed at the Village Hall.

10. Date of the next meeting.

The next meeting will be held on Monday 3rd June 2024 at 7.30pm in the Pavilion.

**THERE BEING NO FURTHER BUSINESS
THE MEETING CLOSED AT 8.55 PM**