

**MINUTES OF THE UPTON ST LEONARDS ANNUAL
PARISH COUNCIL MEETING HELD IN THE PAVILION ON
MONDAY 15th MAY 2023 AT 8.05PM**

Present: Cllr Chrissie Castle Chairman
Cllr Jim Browne
Cllr Graham Hayes
Cllr David Hunt
Cllr Hilary Morris
Cllr Mary McLachlan
Cllr Keith Pearson
Cllr Matt Sergeant

In Attendance: 1 Member of the Public

1. ELECTION OF CHAIRMAN

It was proposed by Cllr Keith Pearson and seconded by Cllr Jim Browne that **Cllr Chrissie Castle be elected as Chairman**. This was agreed unanimously.

Cllr Chrissie Castle thanked the Council and duly signed her acceptance of office.

Cllr David Hunt extended his sincere thanks, on behalf of the Council expressing his gratitude to the outgoing Chairman, Cllr Keith Pearson for his outstanding efforts during his many years as the Parish Council Chairman

2. ELECTION OF VICE-CHAIRMAN

It was proposed by Cllr David Hunt and seconded by Cllr Graham Hayes that **Cllr Keith Pearson be elected as the Vice-Chairman**. This was agreed unanimously and he duly signed his acceptance of office.

3. TO APPOINT COMMITTEES AND SUB-COMMITTEES

- a. **Recreation Committee.** The Council unanimously agreed that **Cllr David Hunt be appointed as Chairman**.
- b. **Environment Committee.** The Council unanimously agreed that **Cllr Pete Wilson be appointed as Chairman**.
- c. **Allotment Working Group.** The Council unanimously agreed that **Cllr Mary McLachlan be appointed as Chairman of the Working Group**.
- d. **Planning Committee.** The Council unanimously agreed that **Cllr Roy Roberts be appointed Chairman (subject to his acceptance)**.

4. TO RECEIVE APOLOGIES FOR ABSENCE

The Council received apologies for absence from Cllrs Roy Roberts and Pete Wilson.

5. DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA

There were none.

6. APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING ON MONDAY 3rd APRIL 2023

The Minutes were accepted and duly signed as a true record.

7. ACCOUNTS

a. To Approve the Account for Payment. The following accounts were presented for payment:

Payee	Chq Number	Amount	Reason
R B Lewis	3149	£ 450.00	Pavilion
J Evans	3150	£ 40.00	Litter Pick
M J Boon	3151	£ 282.00	Pavilion
USL Show Committee	3152	£ 500.00	Grant
A Russel	3153	£ 541.43	Pavilion / Footpaths
G Knight	3154	£ 540.00	Grass Cutting
Painswick Beacon Conservation Gp	3155	£ 500.00	Cud Hill - Grazing
D Cridland	3156	£ 3,260.40	Groundworks
M Harvey	3157	£ 60.00	Bus Shelters
HMRC	3158	£ 329.81	Tax / NI (Apr)
HMRC	3159	£ 329.81	Tax / NI (May)
R Balgobin	3160	£ 1,042.65	Salary / Exp
Gallager Insurance	3161	£ 2,623.74	Insurance
	Total	£10,499.84	

The Council unanimously approved the accounts for payment.

b. To Consider paying an Honorarium to the Pavilion Manager.

The Council unanimously agreed to a £330.00 honorarium.

c. To complete the Annual Governance Statement for the year ended 31 March 2023. The Council confirmed the Annual Governance statement and it was duly signed by the Chairman and Clerk.

d. To adopt the Account for the year ended 31 March 2023. The Council unanimously agreed to adopt the accounts

9. DATE OF NEXT MEETING

The next meeting will be held on Monday 5th June 2023 at 7.30pm in the Pavilion.

**THERE BEING NO FURTHER BUSINESS
THE MEETING CLOSED AT 8.30PM**