

**MINUTES OF A UPTON ST LEONARDS PARISH COUNCIL**  
**MEETING HELD IN THE PAVILION ON**  
**MONDAY 6th MARCH 2023 AT 7.30 PM**

Present: Cllr Keith Pearson Chairman  
Cllr Jim Browne  
Cllr Graham Hayes  
Cllr David Hunt  
Cllr Mary McLachlan  
Cllr Hilary Morris  
Cllr Roy Roberts

In Attendance: County Cllr Sue Williams  
4 Members of the Public

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

The Council accepted apologies from Cllrs Chrissie Castle, Matt Sergeant and Pete Wilson.

**2. DECLARATION OF INTERESTS IN ITEMS ON THIS AGENDA**

There were none.

**3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON MONDAY 6<sup>th</sup> FEBRUARY 2023**

The minutes were accepted as an accurate record of the meeting and duly signed.

**4. TO RECEIVE THE FOLLOWING REPORTS:**

- a. **County Councillor.** A report was circulated to the Members prior to the meeting, Cllr Sue Williams detailed the salient points of the report, Cllr Williams also updated the Council on the resurfacing of Dirty Lane, the Schools concerns in regards to the village crossing points, Watery Lane footpath being used by motorcycles. The Council asked if the resurfacing of Ash Grove could be expedited. Finally, Cllr Roy Roberts expressed his concerns in regards to the foul water drainage along Bondend Road / Staites Orchard.
- b. **District Councillor.** Cllr Keith Pearson advised that the annual rate letters have been despatched.
- c. **Council Chairman.** There was nothing to report.
- d. **Coopers Edge.** There was nothing to report.
- e. **Clerks.** A report was circulated prior to the meeting. The Clerk updated the Council on the agreed ANPRs for the Village.

## 5. TO RECEIVE AN UPDATE FROM THE M5 WORKING GROUP

Tony Pryce advised that he has drafted a formal complaint to the Parliamentary and Health Service Ombudsman and asked the Members to consider the draft and advise the Clerk of any suggested amendments.

## 6. TO FORMALLY ADOPT THE REVISED MEMBERS' CODE OF CONDUCT

The Council unanimously agreed to adopt the revised Members' Code of Conduct.

## 7. TO RECEIVE THE FOLLOWING REPORTS:

- a. **Allotments.** Cllr Mary McLachlan reported that Allotment Inspections will be undertaken shortly and that a few plots have been vacated.
- b. **Recreation Ground/Pavilion.** The Clerk reported that the road barrier at the access point to the Glebe Field has been damaged and a replacement installed.
- c. **Environment.** The Clerk reported that there have been a lot of entries for the naming of the Owl on the Village Green and that the Council will select the name during its next meeting.
- d. **Village Hall.** The Chairman updated the Council on Village Hall matters.

## 8. FINANCE

- a. **APPROVAL OF ACCOUNT to approve the Accounts for payment.** The following accounts were presented for payment:

Payee	Chq Number	Amount	Reason
J Evans	3135	£ 40.00	Litter Pick
Severn signs	3136	£ 140.36	Memorial Plaques
D Cridland	3137	£ 360.00	Groundworks
HMRC	3138	£ 337.82	Tax / NI
R Balgobin	3139	£ 1,030.62	Salary / Expenses
	<b>Total</b>	<b>£1,908.80</b>	

The Council agreed that the accounts be accepted for payment.

- b. **To appoint Mr Ian Crowe as the Councils Internal Auditor for the Year Ending 31<sup>st</sup> March 2023.** The Council unanimously agreed to appoint Mr Crowe as its Internal Auditor.

## CONFIDENTIAL AGENDA

## 9. TO CONSIDER OPTIONS AND APPROVE A QUOTE TO UNDERTAKE REPAIRS / REPLACEMENT OF THE PAVILION RENDER

The Council unanimously agreed to appoint Protex Midlands Ltd to undertake the repairs and restoration to the Pavilion render at a net cost of £5,500.

**10. DATE OF THE NEXT MEETING**

**Monday 3<sup>rd</sup> April 2023 at 7.30 pm in the Recreation Ground Pavilion at 7.30pm.**

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.45 PM**