

UPTON ST LEONARDS PARISH COUNCIL

Mr Roy Balgobin
Clerk to Upton St Leonards Parish Council
Email: uslclerk@btinternet.com

NOTICE OF THE ANNUAL PARISH COUNCIL MEETING

Dear Councillor,

I hereby give notice of the Annual Parish Council Meeting that will be held at the **UPTON ST LEONARDS PAVILION on Monday 13th May 2024 (approx. 8 pm) after the Annual Parish Meeting.**

All Residents of the Parish are welcome and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Dated: 7th May 2024

Roy Balgobin

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Clerk to the Council

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **To consider and approve Co-options to the Council.**
4. **To appoint Chairman of Committees and Sub-Committees.**
 - a. **Recreation Committee.**
 - b. **Environment Committee.**
 - c. **Allotment Working Group.**
 - d. **Planning Committee.**
5. **Apologies** (To receive apologies for absence).
6. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)

- 7. Approval of the Minutes of the Parish Council Meeting held on Monday 8th April 2024.**
- 8. Planning Application:**
 - a. S.24/0626/FUL - Change of use from agriculture to equine. Laying of all weather surface. Retention of steel container. (Retrospective). Field At Bondend Upton St Leonards.**
- 9. Accounts.**
 - a. To approve the Accounts for Payment.**
 - b. To consider paying an honorarium to the Pavilion Manager.**
 - c. To complete the Annual Governance Statement for year ended 31 March 2024.**
 - d. To adopt the Accounts for the year ended 31 March 2024.**
 - e. To nominate two Cllrs to add to the bank mandate.**
 - f. To consider a request for contribution from the Community Infrastructure Levy (CiL) from the Playgroup and Preschool.**
- 10. Date of the next meeting – Monday 3rd June 2024 at 7.30pm.**