

UPTON ST LEONARDS PARISH COUNCIL

Mr Roy Balgobin
Clerk to Upton St Leonards Parish Council
The Parish Office, The Village Hall, Bondend Road, Upton St Leonards, Gloucester GL4 8AG
Email: uslclerk@btinternet.com

**NOTICE OF
A COUNCIL MEETING**

Dear Councillor /Resident

I hereby give notice of a Council Meeting that will be held in the ***Recreation Ground Pavilion on Monday 4th September 2023 at 7.30pm.***

All Residents of the Parish are welcome to attend and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions To receive Public Questions (15 minutes maximum between 7.30 pm and 7.45 pm).

Dated: 25th August 2023

Roy Balgobin

Roy Balgobin
Clerk to the Council

AGENDA

1. **Apologies** (To receive apologies for absence).
2. **Declaration of Interest** (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)
3. **Approval of the Minutes of the Parish Council Meeting held on Monday 10th July 2023.**
4.
 - a. **To receive a report from County Councillor.**
 - b. **To receive a report from the District Councillor.**
 - c. **To receive a report from the Council Chairman.**
 - d. **To receive a report from Coopers Edge Councillor.**
 - e. **To receive the Clerks Report.**
6. **To consider and agree to renew the contract for the Defibrillator**

- in Bondend Road with the South Western Ambulance Trust.
6. To consider partaking in the Volunteer Emergency Telephone System.
 7. To receive an update from the M5 Working Group and agree any actions.
 8. To receive the following reports
 - a. Allotments
 - i. To confirm the appointment of David Fleming as the Allotment Manager for the Perry Orchard Allotments.
 - b. Recreation Ground / Pavilion
 - c. Environment
 - i. Initiatives for Climate / Sustainability Measures.
 - ii. To receive an update on Flooding Matters.
 - iii. To consider a report on Flowers at the foot of the Owl Carving on the Village Green.
 - d. Village Hall
 9. Accounts.
 - a. To approve the Accounts for Payment as per the list circulated prior to the meeting.
 - b. To approve the Club Rental fees for 2023.
 - c. To consider and approve a quote to repair the Pavilion Soffit.
 - d. To note the conclusion of the Annual Audit for the year ended 31 March 2023.

CONFIDENTIAL ITEMS

10. To consider and agree to employing a Parish Council Administration Assistant (6 hours a week).
11. Date of the next meeting – Monday 2nd October 2023 at 7.30 pm in the Recreation Ground Pavilion.